



WP OPS
PROCESS MANAGEMENT

Wisconsin Proppants Operations
www.wp-operationsllc.com

TITLE: Working Foreman

REPORTS TO: WP Operations Management

POSITION PURPOSE/SUMMARY:

This person's responsibility is to supervise the daily operations at the Hixton Facility to ensure maximized efficiency in Safety, Quality, and Production of the operation.

DUTIES AND RESPONSIBILITIES

- Enforce/maintain safety procedures and awareness at jobsite including conducting weekly safety meetings with employees
- Coordinate work force of 10+ shift employees to drive plant outputs
- Task trains employees on equipment and operating procedures
- Helps plan in sales, maintenance, plant, and quality projects
- Maintain inventory levels of consumable parts
- Monitors outputs and communicates info to Management
- Maintains operational goals set forth by Management
- Perform Minor Maintenance on System
- Inspect, identify, and implement fixes on any safety hazards that may arise in work place.
- Produce and communicate reports to other areas of Production/Quality team and Management
- Minimizes downtime of plant and improves efficiency in operations
- Maintains workforce to drive housekeeping in work place
- Must be self-motivated and flexible
- Performs other related duties as needed

WORKING CONDITIONS

Work is performed in outside, sometimes wet, environment and frequently climb stairs. Employee may be subject to changing weather conditions, lifting objects up to 50 lbs, minor heights, and non-hazardous chemicals.

Primary Mine
N8499 S Adams Road
Hixton, WI 54635
(715) 963-2161

UP-Rail Loadout
W11296 County Line Rd
Humbird, WI 54746
(715) 964-4000

CN-Rail Loadout
N7696 N Davis Rd
Taylor, WI
(715) 963-2161